

MEMBERSHIP APPLICATION

Forename: _____

Surname: _____

Date of birth: _____

I would like to apply for: Affiliate Associate Member Certified

I qualify for a concession: Student Retired Unemployed

Contact details: please complete both and tick the one you would like communications directed to

HOME

Address: _____

Postcode: _____

Email: _____

Telephone: _____ Mobile: _____

BUSINESS

Company name: _____

Job title: _____

Address: _____

Postcode: _____

Email: _____

Telephone: _____ Mobile: _____

Electronic communications

As part of your membership, you give consent to be sent electronic communications from us on the understanding that you can unsubscribe from email communications at any time. Where do you wish to receive this information? (Tick one box only)

Home Business

How did you hear about BIFM?

Advert BIFM Training course Colleague

Direct mail Education provider BIFM website

Member Get Member referral – enter referrer's membership no: _____

Other (please specify): _____

What are your reasons for joining us?

Member benefits Career progression Career change

Degree candidate Discounts FM World subscription

Networking Recognition Recommendation

Rejoining Other (please specify): _____

Please enter the highest level of qualification you have achieved to date:

Declaration

I hereby apply for admission to BIFM. If admitted, I undertake to accept and abide by the institute's Code of Conduct (www.bifm.org.uk/code) and endeavour to advance the work of BIFM. I certify that the information given on this form is true and correct as detailed above.

Print name: _____ Date: _____ Signed: _____

Payment method:

(Please indicate your chosen method of payment)

Credit or debit card

If you would like to pay by credit or debit card, please call the Membership Team on +44 (0)1279 712 650, or alternatively email membership@bifm.org.uk to request a card payment form.

Direct debit

Please fill in a direct debit mandate (available on the website)

Cheque

Please make cheques payable to "BIFM"

BIFM requires full payment prior to assessment and processing of applications. Any applications received without payment will not be assessed or processed until full payment is made via any of the above methods.

Do you want a receipt? Yes No

For applications for Member or Certified, please supply below the contact details of a sponsor (e.g. line manager, HR manager or client). This person will be contacted to authenticate the details you provide.

Title: _____

Surname: _____

First name(s): _____

Email: _____

Telephone: _____

Please send your completed form to:

BIFM
Charringtons House,
1st Floor South, The Causeway,
Bishop's Stortford, Herts,
CM23 2ER, UK

email membership@bifm.org.uk
or telephone +44(0)1279 712 650

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Please choose the relevant route for your application and tick to ensure that you have enclosed the relevant supporting documentation and payment. For further information on route entry requirements, please go to www.bifm.org.uk/routes

Affiliate	There is no requirement to supply any supporting materials for this grade of membership.	Certified	
Associate	<p>(a) Experience <input type="checkbox"/></p> <p>CV <input type="checkbox"/></p> <p>ABIFM declaration <input type="checkbox"/></p> <hr/> <p>(b) Qualification <input type="checkbox"/></p> <p>CV <input type="checkbox"/></p> <p>Qualification certificate (original or certified copy) <input type="checkbox"/></p> <p>ABIFM declaration <input type="checkbox"/></p>	<p>(a) BIFM Level 6 Qualification <input type="checkbox"/></p> <p>Job description <input type="checkbox"/></p> <p>CV <input type="checkbox"/></p> <p>Sponsor details <input type="checkbox"/></p> <hr/> <p>(b) BIFM Part II Qualification <input type="checkbox"/></p> <p>Job description <input type="checkbox"/></p> <p>CV <input type="checkbox"/></p> <p>Sponsor details <input type="checkbox"/></p> <hr/> <p>(c) BIFM accredited HE qualifications in FM at Level 6 or above <input type="checkbox"/></p> <p>Job description <input type="checkbox"/></p> <p>CV <input type="checkbox"/></p> <p>Qualification certificate (original or certified copy) <input type="checkbox"/></p> <p>Sponsor details <input type="checkbox"/></p> <hr/> <p>d) Application via exempting qualifying criteria <input type="checkbox"/></p> <p>Job description <input type="checkbox"/></p> <p>CV <input type="checkbox"/></p> <p>Qualification certificate (original or certified copy) <input type="checkbox"/></p> <p>CBIFM declaration <input type="checkbox"/></p>	
Member	<p>(a) BIFM Level 4 or 5 Qualification <input type="checkbox"/></p> <p>Job description <input type="checkbox"/></p> <p>CV <input type="checkbox"/></p> <p>Sponsor details <input type="checkbox"/></p> <hr/> <p>(b) BIFM Part I Qualification <input type="checkbox"/></p> <p>Job description <input type="checkbox"/></p> <p>CV <input type="checkbox"/></p> <p>Sponsor details <input type="checkbox"/></p> <hr/> <p>(c) Other relevant qualifications <input type="checkbox"/></p> <p>Job description <input type="checkbox"/></p> <p>CV <input type="checkbox"/></p> <p>Qualification certificate (original or certified copy) <input type="checkbox"/></p> <p>MBIFM declaration <input type="checkbox"/></p> <hr/> <p>d) Experience <input type="checkbox"/></p> <p>Job description <input type="checkbox"/></p> <p>CV <input type="checkbox"/></p> <p>MBIFM declaration <input type="checkbox"/></p>		

Grade	Assessment Fee*	Subscription Fee#	Total Fees
Affiliate	N/A	£152.00	£152.00
Associate (ABIFM) (a) (b)	£41.00	£175.00	£216.00
Member (MBIFM) (c) (d)	£84.00	£197.00	£281.00
Certified (CBIFM) (d)	£84.00	£244.00	£328.00

* Assessment fees are inclusive of VAT at the prevailing rate, currently 20%.

Subscription fees are tax deductible. Go to www.bifm.org.uk/taxdeduct for more information.